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What is the SAFETY Act? Applicant Guide Help Desk





What is the SAFETY Act?

As part of the Homeland Security Act of 2002, Public Law 107-296, Congress enacted the SAFETY Act. The SAFETY Act provides incentives for the development and deployment of anti-terrorism technologies by creating a system of "risk management" and a system of "litigation management." The purpose of the Act is to ensure that the threat of liability does not deter potential manufacturers or Sellers of anti-terrorism technologies from developing and commercializing technologies that could significantly reduce the risks or mitigate the effects of large-scale terrorist events. The Act thus creates certain liability limitations for "claims arising out of, relating to, or resulting from an act of terrorism" where qualified anti-terrorism technologies have been deployed.





Applicant Guide

- Creating an Applicant Account
- Submitting an Application
- Completion Notice
- Request for Information (RFI)
- Insurance Certification
- Modification Notice
- New Revisions of an Application
- Change Password













Applicant Reg	gistration	ļ		
Fields marked with	an asterisk	(*) are required.		ACTIONS
Registration Data				Cancel
*User Name:			S	Submit
*Password:				Carrentate the
*Confirm Passwor	d:			Complete the
*Seller Name: DUNS Number:	contain	Your Password must be a at least 1 uppercase lett er or special character.		Applicant Registration form
NAICS Code:				
*How did you hear SAFETY Act?	about the	-Please Make a Selection-	Y	
Primary Point of C	ontact			
*First Name:			**	
*Last Name:				
*Street Address:				
*City:				



Registration Data			Cancel	
* <u>User Name:</u>	JOHNDOE		Submit	
Password:	•••••		K	
Confirm Password:	•••••			
Seller Name:	User Guide		ſ	Oli al a
DUNS Number:	259			Click
NAICS Code:	2451-5562			"Submit
How did you hear about the SAFETY Act?	Conference	¥	_	
ALLI ACC	Please Provide More Informati	n:		
	SAFETY Act Workshop in Arlin	ton, Va on 11/16/2007		
		Y		
Primary Point of Contact				
First Name:	John			
Last Name:	Doe			



Your registration form was successfully submitted. You will receive an e-mail notification when your account has been approved. It may take a few minutes for your account to be activated. OK Click "OK"

If you have successfully submitted your registration this notice will display confirming your success.





Before you create an application you must create an applicant account.











Creating an Application

OMB No. 1640-0001; Expires 01/31/2010
Persons are not required to respond to this of unless it displays a currently valid OMB cont

Once logged in, you may create an electronic Application.

First Time Applicants:

Applicants are strongly encouraged to consider first submitting a Pre-Application form to request a Pre-Application Consultation. A Pre-Application Consultation is a voluntary means through which the Office of SAFETY Act Implementation (OSAI) provides helpful guidance to potential applicants without requiring the completion and submission of a full SAFETY Act Application. The Pre-Application Consultation is intended

to facilitate a process by which a potential applicant may provide OSAI with initial their Technology, so that OSAI may, in turn, provide potential applicants with guid submission of an Application for SAFETY Act Designation. The Pre-Application of intended to facilitate discussions regarding the SAFETY Act Application process.

Create New Pre Application (request for Pre-Application Consultation)
Create New Designation Application (for Application for QATT Designation)
Create New Designation and Certification Application (full Application for comand GCD Certification)

<u>Create New DT&E Designation Application</u> (full Application for Developmenta Designation)

Download and review full Application Kit and instructions

** POPUP BLOCKERS **

You must disable all popup blockers you may have running in order to success

Applicant Tools

Create

Application

Procurement Application

View

My Open Applications
My Closed Applications

Account Center

For the purpose of this guide, training will be focused on an Application for Designation.

JOHNDOE

Select "Create New Designation Application"

Note: Designation is Prerequisite for Certification





QATT Application

Received Via: Online Form Status: Draft

Fields marked with an asterisk (*) are required.

Submission Date:

ACTIONS

Save as Draft Save as Draft & Close Submit as Final Change Application Type

Cancel

Application Instructions

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Related Links

Important: Read carefully and comply precisely with the related Instructions for completing a Designation Application.

After completing this Seller Information page, please proceed to the next section by selecting "ATT Details" on the Sections menu located on the right-hand side of this screen.

Please ensure the accuracy of the information below. If the information has changed:

- Select Edit My Account Info
- Make the necessary changes to your Applicant Registration
- Select Submit
- Reset the Seller Information below using the "Reset Seller Information" button

Reset Seller Information

Confirm the Seller Information and then select "Application Details" located under the Sections menu.

SELLER INFORMATION

Registration Information

Applicant ID JOHNDOE
Seller Name User Guide
Data Universal Numbering 259

Data Universal Numbering System (DUNS) Number Note: Click here to update your Applicant information on your Application. You will need to click the "Reset Seller Information" for change to take effect.





APPLICATION DETAILS

APPLICATION TYPE and PURPOSE

D1. Type of Application

Initial Filing

D1.1. * Public Web site Listing

If your Technology is awarded SAFETY Act coverage, you have the opportunity to be listed on the SAFETY Act website as a Designated Seller of a Qualified Anti-Terrorism Technology (QATT), [For example, if you apply for Designation and Certification and receive Designation, your technology will be listed under Designated Technologies. Or, if you are granted DT&E Designation, regardless of which protection you applied for, you will be so listed on the Web site. Note: By statute, all Certified Technologies will be displayed in the Approved Products List for Homeland Security on the Web site.]

(Choose one)

- I wish to have this technology listed on the public website under the appropriate classification.
- O I do not wish to have this technology listed on the public website under the approp classification.

D2. Request for Expedited Review



In its discretion, the Department may identify categories of anti-terrorism technologies expedited processing may be granted. For example, the Under Secretary may conduct processing for applications that are the subject of a pending Federal. State or local proaddress a particular threat, that involve particular types of anti-terrorism technologies. reasons. If you are requesting expedited review, please specify the basis for such a re applicable, information concerning an ongoing procurement. Such information should following:

- a. The name of procuring organization;
- b. Contact information for relevant Government procurement officials:
- c. The related Request for Proposal (RFP) number or other official identifier of the procurement, if available; and

ACTIONS

Cancel

Save as Draft Save as Draft & Close Submit as Final Change Application Type Application Instructions

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Related Links

Complete the webform in its entirety. Be sure to fill in all required fields (marked with an asterisk) and upload the required "ATTDetails" file.





- You have three options after completing the Application:
 - Save As Draft
 - It is strongly suggested that you save as draft regardless of your final selection to prevent the loss of information due to computer failure.
 - Save As Draft & Close
 - You will be able to edit your application. This option does not submit your application to DHS.
 - Submit as Final
 - This option will submit your application to DHS. You will not have the ability to edit your application after this point. Ensure that all necessary information for evaluation of your application is included.





APPLICATION DETAILS

APPLICATION TYPE and PURPOSE

D1. Type of Application

Initial Filing

displayed in

(Choose one

D1.1. * Public Web site Listing

If your Technology is awarded SAFETY Act coverage, you have the opportunity to be listed on the SAFETY Act website as a Designated Seller of a Qualified Anti-Terrorism Technology (2477). [For example, if you apply for Designation and Certification and receive Designation, your technology will be listed under Designated Technologies. Or, if you are granted DT&E Designation, regardless of which protection you applied for, d Technologies will be

Select "Save as Draft"

I wish to have this technology listed on the public website under the appropriate classification.

site.]

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In its discretion, the Department may identify categories of anti-terrorism technologies for which expedited processing may be granted. For example, the Under Secretary may conduct expedited processing for applications that are the subject of a pending Federal, State or local procurement, that address a particular threat, that involve particular types of anti-terrorism technologies, or for other reasons. If you are requesting expedited review, please specify the basis for such a request, including, if applicable, information concerning an ongoing procurement. Such information should include the following:

- a. The name of procuring organization:
- b. Contact information for relevant Government procurement officials:
- c. The related Request for Proposal (RFP) number or other official identifier of the procurement, if available; and

ACTIONS

Cancel

Save as Draft Save as Draft & Close Submit as Final Change Application Type Application Instructions

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Related Links





Application ID Number changed to:

After you have selected "Save As Draft" this window will appear identifying your new Application ID.

This ID will then be used to track your application.

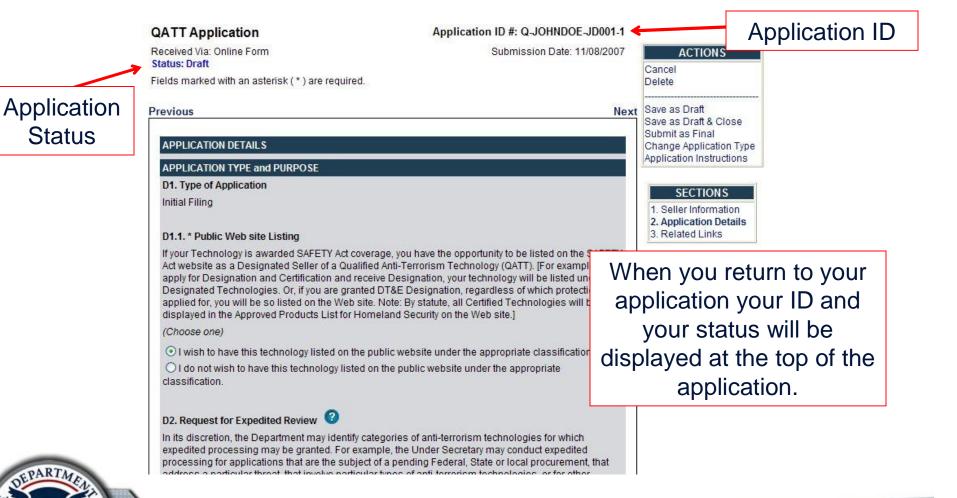
Select "OK" to return to your application.



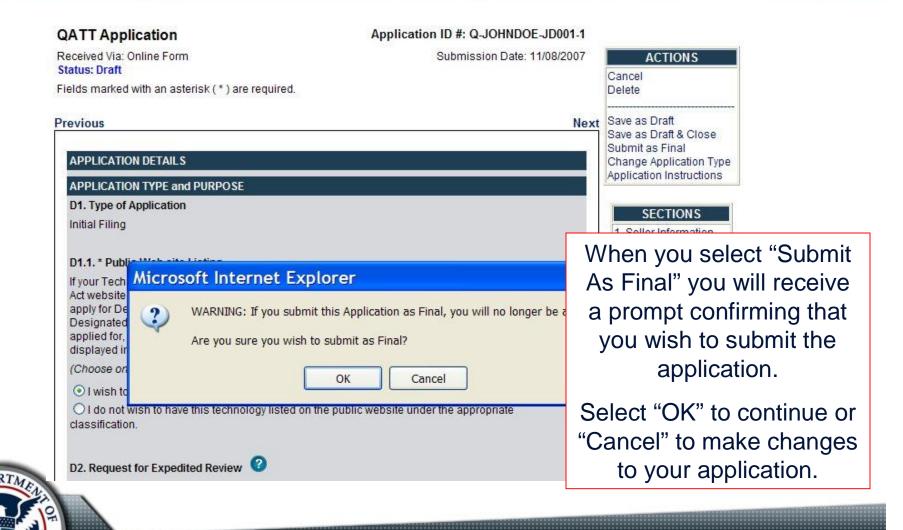
Q-JOHNDOE-JD001-1













DECLARATION

Under penalty of perjury, I declare, to the best of my knowledge and belief, that all statements made and information provided in this Application and any accompanying documents are true, correct, and complete.

ACTIONS		
Cancel		
Submit		

Accept/Sign		
Prepared By:		-
Title (if applicable):		
Signature:		-
Date:		

Before you can complete your application submission you must sign and accept the online declaration.

Enter your Name and Title and select "Accept/Sign"





DECLARATION

Under penalty of perjury, I declare, to the best of my knowledge and belief, that all statements made and information provided in this Application and any accompanying documents are true, correct, and complete.

ACTIONS		
Cancel		
Submit		
-		

Prepared	By:
----------	-----

John Doe

Title (if applicable):

CEO

Signature:

✓ (signed electronically via website)

Date:

Thursday November 8, 2007

If you have completed the previous step correctly your declaration should be completely filled out and you may select "Submit"





After you submit your application you will return to the home page.

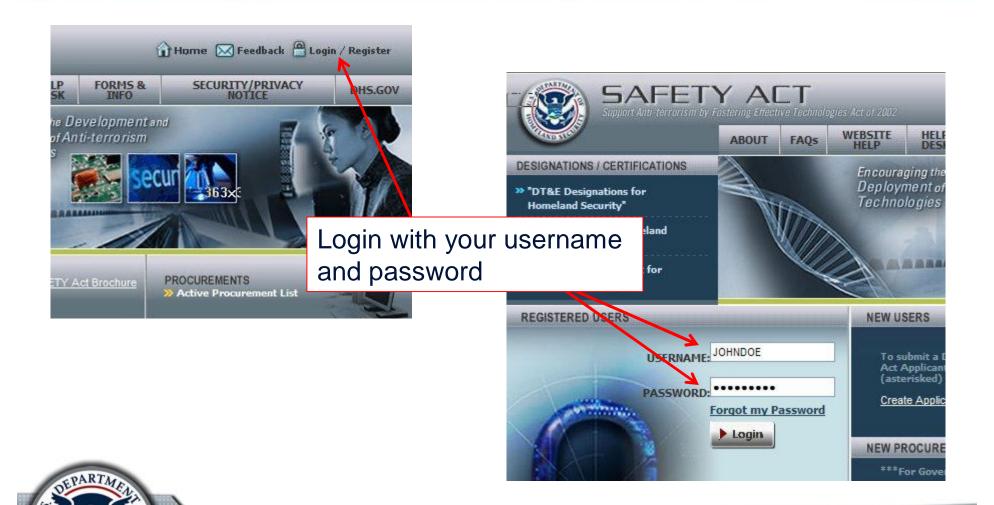




After DHS receives your application they will perform a Completeness Check. You will receive an email notification when this phase is complete. If DHS determines your application to be complete but they require more information in order to perform a full evaluation, you will be asked to submit a Completeness Response. If your application is determined to be Incomplete you will receive specifics in your email notification and will have the opportunity to resubmit your application.











Creating an Application

OMB No. 1640-0001; Expires 01/31/2010

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Download and review full Application Kit and instructions

** POPUP BLOCKERS **

You must disable all popup blockers you may have running in order to successfully submit an application.

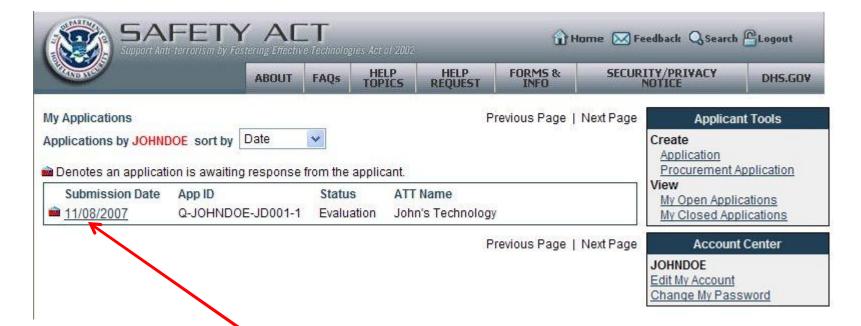


Change My Password

Select "My Open Applications" under View in the Applicant Tools menu







Select your application by clicking the submission date next to your Application ID.

Note: The envelope icon next to the date denotes your application is awaiting a response.



QATT Application

Received Via: Online Form Additional Attachments: No

Status: Evaluation

Awaiting Completeness Response

Application ID #: Q-JOHNDOE-JD001-1

Submission Date: 11/08/2007 Under Review: 0 Days

Expected DHS Decision Date: 02/06/2008

ACTIONS

Close

Printable Version Create Clone App

Previous

RELATED LINKS

Correspondence

Completion Notice

11/08/2007

Edit History

11/08/2007 08:29:49 AM: Created by JOHNDOE

11/08/2007 8:39:45 AM: Edited by JOHNDOE

11/08/2007 9:23:58 AM: Edited by JOHNDOE

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Declaration
- 4. Related Links

Previous

Select "Completion Notice" to read DHS' letter to you

Select the Related Links Section





Completion Notice

Awaiting Completeness Response

Created by brent admin 11/08/2007 10:18:47 AM Sent to Applicant by the Help Desk 11/08/2007

Decision:

Complete

Request More Information at this time?

Yes

To: (Letter will be sent via hard copy)

cc:

Subject: SAFETY Act Application Q-JOHNDOE-JD001-1

Body: DHS has sent you the following correspondence in response to your

SAFETY Act application. Log in to the SAFETY Act website and open application. Navigate to the Correspondence section to locate your le

more details.

ACTIONS

Close Completeness Response

Select "Completeness Response" under the Actions menu to respond to DHS' Completion Notice

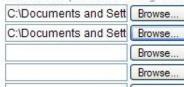
The information contained in this communication is intended only for the use of the named recipient. It is confidential, and may be legally protected and/or privileged. If the reader of this message is not the intended recipient, you are hereby notified that the dissemination, distribution, or copying of this communication, or any part thereof, is strictly prohibited. If you have received this communication in error please return to the sender and delete the original





Completeness Response Created by JOHNDOE 11/08/2007 10:32:22 AM **ACTIONS** Cancel Fields marked with an asterisk (*) are required Save as Draft *Comments Save as Draft & Close Enter comments concerning your file attachments below. Submit as Final Comments: Describe the files you are attaching below, including filename, question from Completion Notice to which is relevant and any other comments you have. Upload the necessary information and make any comments you have regarding the Completion Notice File Attachments

It is recommended that you submit files in compressed .ZIP format to conserve bandwidth. You may also submit multiple files in a single .ZIP.



Upload files using the "Browse" buttons below.





- You have three options after completing the response:
 - Save As Draft
 - It is strongly suggested that you save as draft regardless of final selection to prevent the loss of information due to computer failure.
 - Save As Draft & Close
 - Submit as Final





Completeness Response

Created by JOHNDOE 11/08/2007 10:32:22 AM

Fields marked with an asterisk (*) are required

*Comments

Enter comments concerning your file attachments below.

Comments: Describe the files you are attaching below, including filename, question from Completion Notice to which is relevant and any other comments you have.

ACTIONS Cancel

Save as Draft Save as Draft & Close Submit as Final

Select "Submit as Final" under the Actions menu

File Attachments

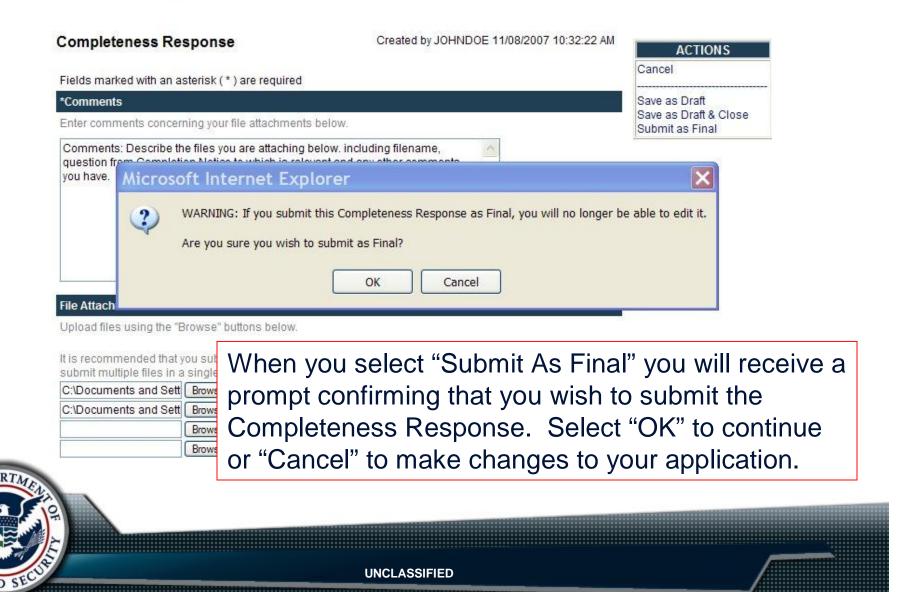
Upload files using the "Browse" buttons below.

It is recommended that you submit files in compressed .ZIP format to conserve bandwidth. You may also submit multiple files in a single .ZIP.

	The state of the s
C:\Documents and Sett	Browse
C:\Documents and Sett	Browse
	Browse
	Browse











Once you select "OK" you should be returned to this screen.





Request for Information

During the evaluation process, OSAI may require more information about your technology before making a final decision. If you receive an email referring to an RFI (Request For Information), you will be asked to submit a RFI Response.





Request for Information





Request for Information



Creating an Application

OMB No. 1640-0001; Expires 01/31/2010

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Download and review full Application Kit and instructions

** POPUP BLOCKERS **

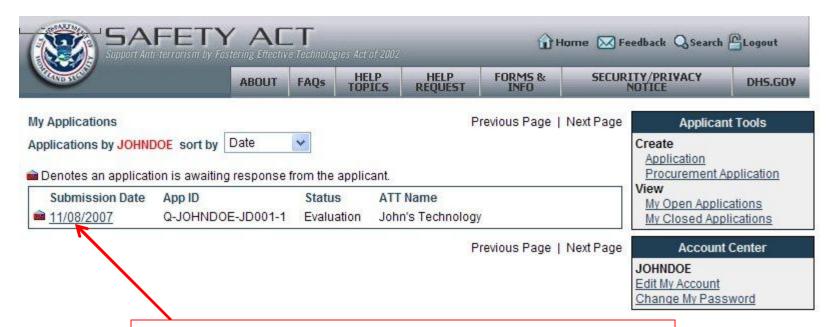
You must disable all popup blockers you may have running in order to successfully submit an application.



Select "My Open Applications" under View in the Applicant Tools menu







Select your application by clicking the submission date next to your Application ID.

Note: The envelope icon next to the date denotes your application is awaiting a response.



QATT Application

Received Via: Online Form Additional Attachments: No Status: Evaluation Awaiting RFI Response

Application ID #: Q-JOHNDOE-JD001-1

Submission Date: 11/08/2007 Under Review: 0 Days

Expected DHS Decision Date: 02/06/2008

ACTIONS

Close Printable Version Create Clone App

SELLER INFORMATION

Registration Information

Applicant ID **JOHNDOE** Seller Name User Guide 259

Data Universal Numbering System (DUNS) Number

North American Industry

Classification System (NAICS)

Code

SECTIONS

1. Seller Information

Select "Related Links"

- 2. Application Details
- 3. Declaration

Next

4. Related Links

Principal POC Information

Name John Doe Address 123 Test dr.

Chantilly Virginia 20151

United States

2451-5562

Telephone Number 703-555-6789





QATT Application

Received Via: Online Form Additional Attachments: No Status: Evaluation Awaiting RFI Response

11/08/2007 8:39:45 AM: Edited by JOHNDOE 11/08/2007 9:23:58 AM: Edited by JOHNDOE

Application ID #: Q-JOHNDOE-JD001-1

Submission Date: 11/08/2007 Under Review: 0 Days Expected DHS Decision Date: 02/06/2008

Note: The envelope icon next to your

correspondence denotes it is awaiting a response.

ACTIONS

Close Printable Version Create Clone App

SECTIONS Previous 1. Seller Information 2. Application Details **RELATED LINKS** 3. Declaration 4. Related Links Correspondence Completion Notice 11/08/2007 Applicant Response 11/08/2007 RFI: Tech RFI 11/08/2007 Select "RFI:" to see the RFI sent to you by DHS. **Edit History** 11/08/2007 08:29:49 AM: Created by JOHND

Previous



UNCLASSIFIED



Request for Information

Awaiting RFI Response

Created by brent admin 11/08/2007 01:05:11 PM Sent to Applicant by the Help Desk 11/08/2007

Title (RFI and Notification Only):

Tech RFI

To: (Letter will be sent via hard copy)

cc:

Subject: SAFETY Act Application Q-JOHNDOE-JD001-1

Body: It is our practice to accommodate reasonable delays in the processing of

applications to enable applicants to fully document their positions; however, we will be unable to delay the processing of your application for more than 21 days from the date of our 11/8/2007 request. Accordingly, if no response is received to this request by 11/29/2007, your application will be considered abandoned and closed on the SAFETY Act website. Please note, however, that no prejudice

attaches to the closing of your office of SAFETY Act Implei contents of this RFI, or if you

Review the contents of the RFI. Select the hyperlinked text to view the DHS RFI letter and Select "RFI Response" under the Actions menu







RFI Response

Created by JOHNDOE 11/08/2007 01:12:28 PM

ACTIONS

Fields marked with an asterisk (*) are required

*Comments

Enter comments concerning your file attachments below.

Comments: Describe the files you are attaching below, including filename, question from the RFI to which is relevant and any other comments you have. Cancel

Save as Draft Save as Draft & Close Submit as Final

Complete the RFI
Response and attach any
necessary documents.

File Attachments

Upload files using the "Browse" buttons below.

It is recommended that you submit files in compressed .ZIP format to conserve bandwidth. You may also submit multiple files in a single .ZIP.

C:\Documents and Sett Browse..

Browse..

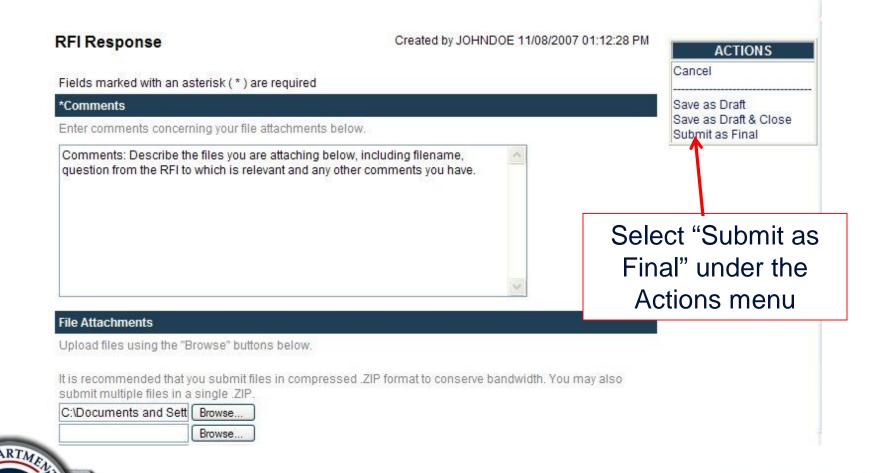




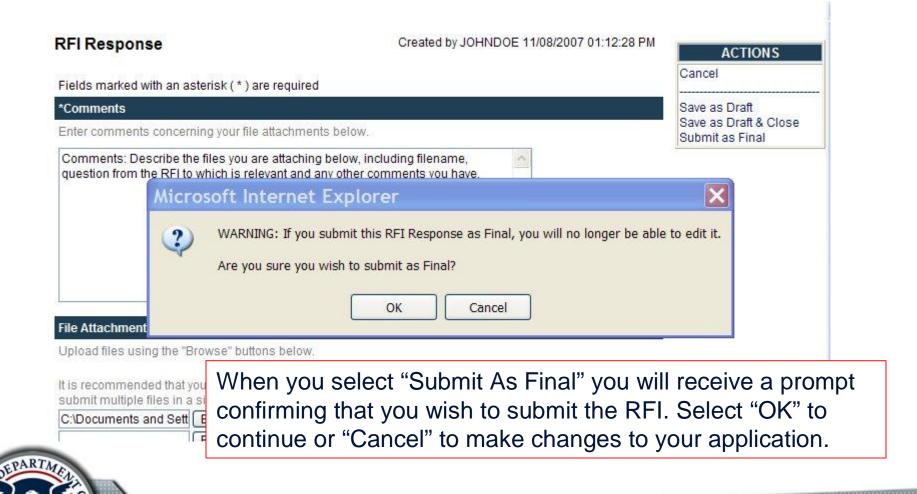
- You have three options after completing the response:
 - Save As Draft
 - It is strongly suggested that you save as draft regardless of final selection to prevent the loss of information due to computer failure.
 - Save As Draft & Close
 - Submit as Final



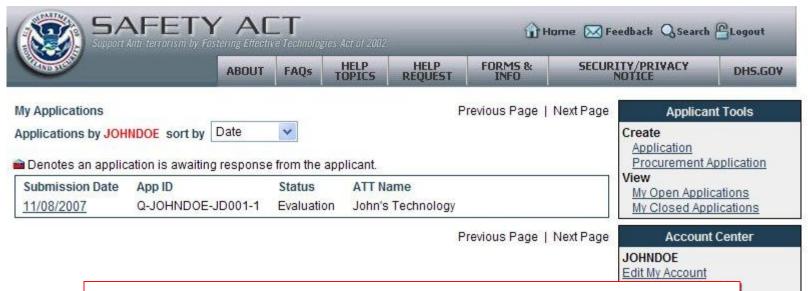












Once you select "OK" you will be taken back to this screen.

Note: The envelope icon will not appear next to your application once you have completed all necessary responses.





If you have been granted Designation or Designation & Certification, you will be asked to submit Insurance Information.











Creating an Application

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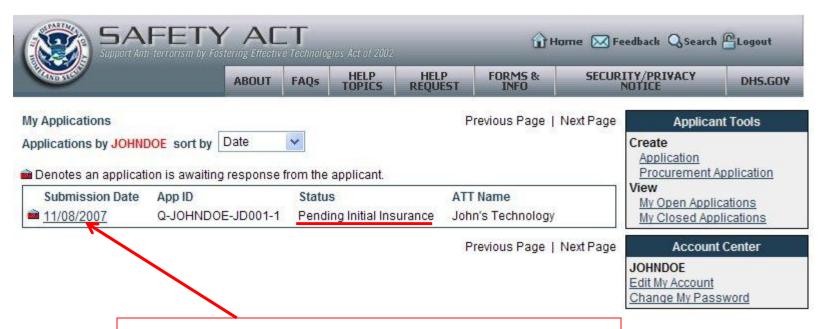
You must disable all popup blockers you may have running in order to successfully submit an application.



Select "My Open Applications" under View in the Applicant Tools menu







Select your application which has the status of "Pending Initial Insurance" by clicking on the date field next to the Application ID





QATT Application

Received Via: Online Form Additional Attachments: No Decision: Designated

Status: Pending Initial Insurance Awaiting Insurance Certification

Application ID #: Q-JOHNDOE-JD001-1

Initial Award Date: 11/08/2007 Insurance Due Date: 12/08/2007 Expiration Date: 11/08/2012

Close

ACTIONS

Printable Version Create Revision App Create Clone App Create Notice of Mod

Next

SELLER INFORMATION

Registration Information

Applicant ID JOHNDOE Seller Name User Guide

Data Universal Numbering System (DUNS) Number

259

North American Industry

Classification System (NAICS)

Code

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Declaration 4. Related Links

Select "Related Links"

Principal POC Information

Name John Doe Address 123 Test dr.

Chantilly Virginia 20151

United States

2451-5562

Telephone Number 703-555-6789





QATT Application

Received Via: Online Form Additional Attachments: No Decision: Designated

Status: Pending Initial Insurance Awaiting Insurance Certification

Application ID #: Q-JOHNDOE-JD001-1

Initial Award Date: 11/08/2007 Insurance Due Date: 12/08/2007 Expiration Date: 11/08/2012

ACTIONS

Close Printable Version Create Revision App Create Clone App Create Notice of Mod

Previous



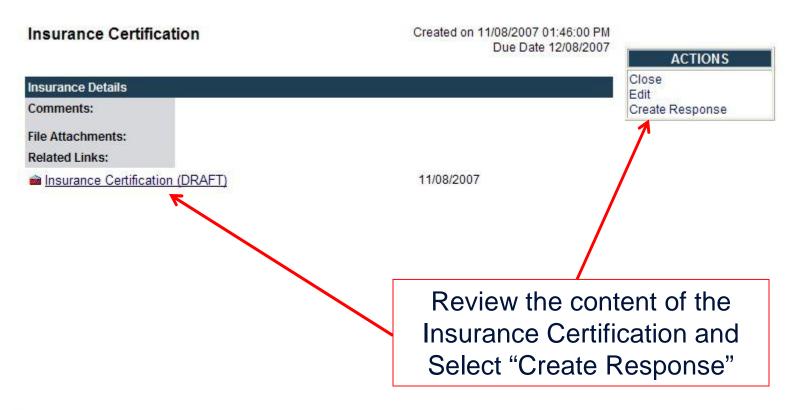
SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Declaration
- 4. Related Links

Select "Insurance Certification"

UNCLASSIFIED









Insurance Information Response		Created on 11/08/2	007 01:49:16 PM	ACTIONS	
Response Details				Cancel	
*Comments:	Insurance information	response	^	Submit	
File Attachments:	Attach softcopy of the letter and/o C:\Documents and Sett Browse		Inform	ete the Insurance ation Response and attach any	
Related Links: insurance Certificate	tion (DRAFT)	11/08/2007	neces	sary documents and Submit.	













Once you select "Close" you will be returned to this screen.

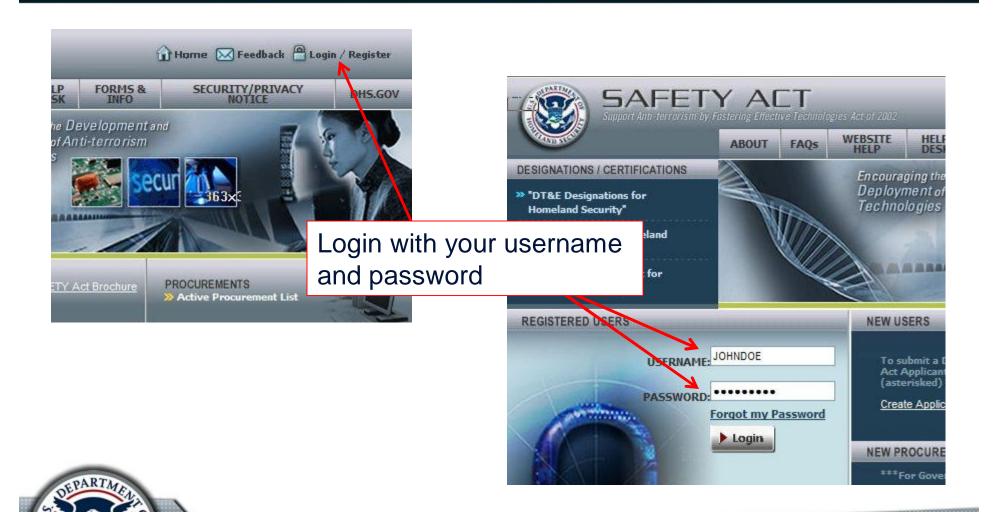
Note: the envelope will remain until DHS reviews your Insurance Response.



The purpose of submitting a Modification Notice is to inform DHS that you have made changes or plan to make changes to your Designated Anti-terrorism Technology.











Creating an Application

OMB No. 1640-0001; Expires 01/31/2010

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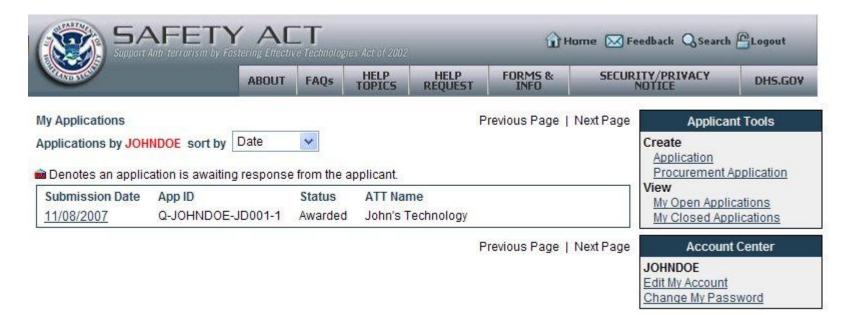
You must disable all popup blockers you may have running in order to successfully submit an application.



Select "My Open Applications" under View in the Applicant Tools menu







In order to complete a Modification Notice your application must have the status of "Awarded" or "Pending Initial Insurance".



QATT Application

Received Via: Online Form Additional Attachments: No Decision: Designated Status: Awarded

Application ID #: Q-JOHNDOE-JD001-1

Initial Award Date: 11/08/2007 Expiration Date: 11/08/2012

ACTIONS

Close Printable Version Create Revision App Create Clone App Next Create Notice of Mod

SELLER INFORMATION

Registration Information

JOHNDOE Applicant ID Seller Name User Guide 259 **Data Universal Numbering**

System (DUNS) Number

North American Industry

Classification System (NAICS)

Code

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Declaration 4. Related Links

Select "Create Notice

of Mod"

2451-5562

Principal POC Information

Name John Doe Address 123 Test dr.

Chantilly Virginia 20151

United States

703-555-6789 Telephone Number





Modification to Designation

Fields marked with an asterisk (*) are required.

* Only submit this modification if you have made changes, or plan to make changes, to your designated ATT technology description.

Submission Date: 11/08/2007

ACTIONS
Cancel
Delete

Save as Draft Save as Draft & Close Submit as Final Modification Instructions

SECTIONS

- Seller Information
 Modification Details
- 3. Related Links

Important: Read carefully and comply precisely with the related Instructions for completing a Modification.

After completing this Seller Information page, please proceed to the next section by selecting "Modification Details" on the Sections menu located on the right-hand side of this screen. Please ensure the accuracy of the information below. If the information has changed:

- Select Edit My Account Info
- Make the necessary changes to your Applicant Registration
- Select Submit
- Reset the Seller Information below using the "Reset Seller Information"

Reset Seller Information

Check the Seller Information then select "Modification Details"

Note: Click here to update your Applicant information on your Application.





Modification to Designation

Fields marked with an asterisk (*) are required.

Submission Date: 11/08/2007

* Only submit this modification if you have made changes, or plan to make changes, to your designated ATT technology description.

Previous Next

MODIFICATION DETAILS

M1. Seller Name

User Guide

M1.1. * Public Web site Listing

If your Technology is awarded SAFETY Act coverage, you have the opportunity to be listed on the SAFETY Act Web site as a Designated Seller of anti-terrorism technologies. [For example, if you apply for

Designation and Certification and receive Designation, your Technology will Technologies. Or, if you are granted DT&E Designation, regardless of which you will be so listed on the Web site. Note: By statute, all Certified Technology.

Complete the Modification Form

Approved Products List for Homeland Security on the Web site.]

(Choose one)

- I wish to have this Technology listed on the public Web site under the appropriate classification.
- O I do not wish to have this Technology listed on the public Web site under the appropriate classification.

M2. Qualified Anti-Terrorism Technology (QATT) information

ACTIONS

Cancel Delete

Next Save as Draft & Close Submit as Final Modification Instructions

SECTIONS

- 1. Seller Information
- 2. Modification Details
- 3. Related Links

SE PARTMENT OF THE PARTMENT OF



- You have three options after completing the Modification:
 - Save As Draft
 - It is strongly suggested that you save as draft regardless of final selection to prevent the loss of information due to computer failure.
 - Save As Draft & Close
 - Submit as Final





Modification to Designation

Fields marked with an asterisk (*) are required.

Submission Date: 11/08/2007

* Only submit this modification if you have made changes, or plan to make changes, to your designated ATT technology description.

ACTIONS

Cancel Delete

Next Save as Draft & Close Submit as Final Modification Instructions

ECTIONS

- 1. Seller Information
- 2. Mod fication Details
- 3. Rela ed Links

MODIFICATION DETAILS

M1. Seller Name

User Guide

Previous

M1.1. * Public Web site Listing

If your Technology is awarded SAFETY Act coverage, you have the opportunity to be listed on the SAFETY Act Web site as a Designated Seller of anti-terrorism technologies. [For example, if you apply for Designation and Certification and receive Designation, your Technology will be listed under Designated Technologies. Or, if you are granted DT&E Designation, regardless of which protection you will be so listed on the Web site. Note: By statute, all Certified Technologies will

Approved Products List for Homeland Security on the Web site.]

Select "Submit as Final"

(Choose one)

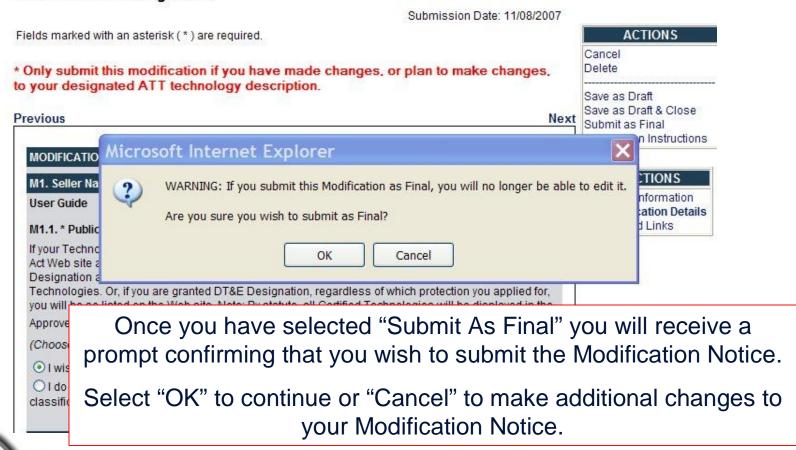
- I wish to have this Technology listed on the public Web site under the appropriate classification.
- O I do not wish to have this Technology listed on the public Web site under the appropriate classification.

M2. Qualified Anti-Terrorism Technology (QATT) information





Modification to Designation





CERTIFICATION

The undersigned certifies that he/she is a duly authorized representative of the above referenced Designation Holder. The undersigned further certifies that the information above is accurate and complete. The Designation Holder understands that any significant change or modification to the Qualified Anti-Terrorism Technology will automatically terminate the Designation absent prior written approval by the appropriate Department of Homeland Security official before implementation of the change or modification. False representations constitute a violation of 18 U.S.C. §1001 and are punishable by fine and imprisonment.

ACTIONS				
Cancel				
Submit				

Accept/Sign

Signature:	Date
Title:	

Before you can complete your Modification Notice you must sign and accept the online certification.

Enter your Title and select "Accept/Sign"





CERTIFICATION

The undersigned certifies that he/she is a duly authorized representative of the above referenced Designation Holder. The undersigned further certifies that the information above is accurate and complete. The Designation Holder understands that any significant change or modification to the Qualified Anti-Terrorism Technology will automatically terminate the Designation absent prior written approval by the appropriate Department of Homeland Security official before implementation of the change or modification. False representations constitute a violation of 18 U.S.C. §1001 and are punishable by fine and imprisonment.

Accept/Sign

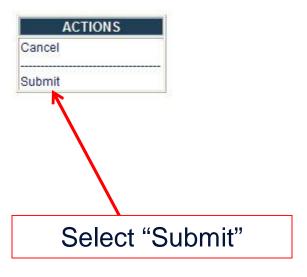
Example, CEO

Signature: John Doe

Title: CEO

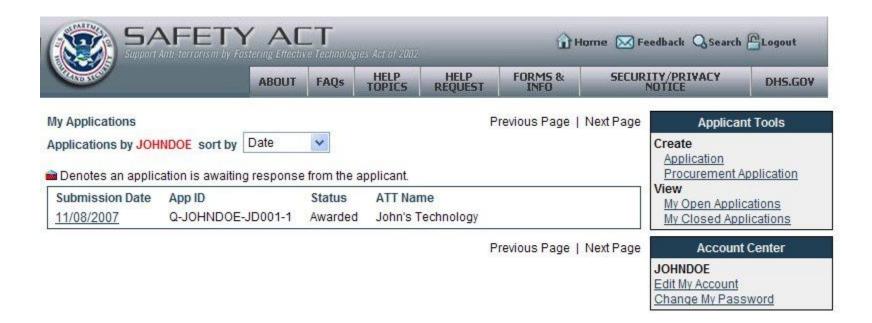
Date:

11/08/2007









Once you select "Close" you will be returned to this screen





If you have an application that was denied by DHS, you withdrew, had closed, or if you have a Designated Technology and you wish to apply for Certification, you may create a "New Revision" Application. The process of creating a New Revision application benefits you as it pulls in information from your previously closed or designated application.











Creating an Application

OMB No. 1640-0001; Expires 01/31/2010

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number.

First Time Applicants:

Applicants are strongly encouraged to consider first submitting a Pre-Application form to request a Pre-Application Consultation. A Pre-Application Consultation is a voluntary means through which the Office of SAFETY Act Implementation (OSAI) provides helpful guidance to potential applicants without requiring the completion and submission of a full SAFETY Act Application. The Pre-Application Consultation is intended to facilitate a process by which a potential applicant may provide OSAI with initial information regarding their Technology, so that OSAI may, in turn, provide potential applicants with guidance regarding the submission of an Application for SAFETY Act Designation. The Pre-Application Consultation is also intended to facilitate discussions regarding the SAFETY Act Application process.

Create New Pre Application (request for Pre-Application Consultation)

Create New Designation Application (full Application for QATT Designation)

<u>Create New Designation and Certification Application</u> (full Application for combined QATT Designat and GCD Certification)

<u>Create New DT&E Designation Application</u> (full Application for Developmental Testing and Evaluation Designation)

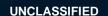
Download and review full Application Kit and instructions

** POPUP BLOCKERS **

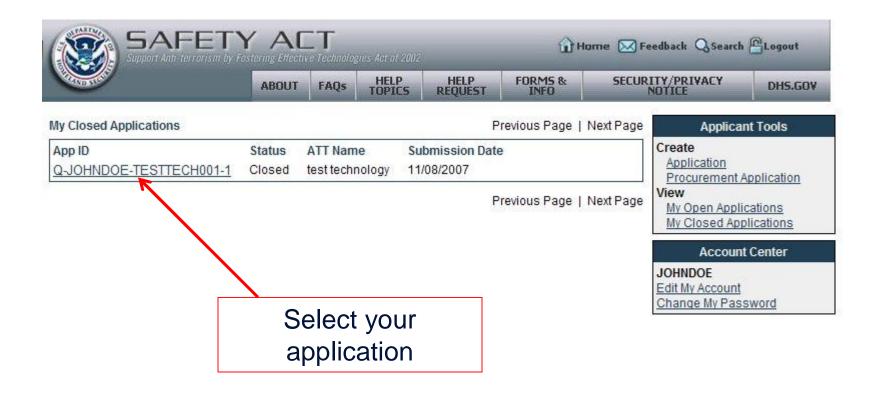
You must disable all popup blockers you may have running in order to successfully submit an application.



Select "My Closed Applications" under View in the Applicant Tools menu











QATT Application

Received Via: Online Form Additional Attachments: No Decision: Incomplete Status: Closed

Application ID #: Q-JOHNDOE-TESTTECH001-1

Review Completed: 11/08/2007

ACTIONS

SECTIONS

1. Seller Information 2. Application Details

3. Declaration

4. Related Links

Close Printable Version Create Revision App Create None App

Next

SELLER INFORMATION

Registration Information

Applicant ID JOHNDOE Seller Name User Guide Data Universal Numbering 259

System (DUNS) Number

North American Industry

Classification System (NAICS)

Code

Principal POC Information

Name John Doe Address 123 Test dr.

Chantilly Virginia 20151

United States

2451-5562

Telephone Number 703-555-6789









ACTIONS

Cancel

Submit

Choose your Application Type and select "Submit"





QATT Application

Received Via: Online Form Status: Draft

Fields marked with an asterisk (*) are required.

Submission Date: 11/08/2007

ACTIONS Cancel

Save as Draft Save as Draft & Close Submit as Final Change Application Type Application Instructions

SECTIONS

- 1. Seller Information
- 2. Application Details
- 3. Related Links

Important: Read carefully and comply precisely with the related Instructions for completing a Designation Application.

After completing this Seller Information page, please proceed to the next section by selecting "ATT Details" on the Sections menu located on the right-hand side of this screen.

Please ensure the accuracy of the information below. If the information has changed:

- Select Edit My Account Info Make the necessary changes to your Applicant Registration
- Select Submit
- Reset the Seller Information below using the "Reset Seller In

Reset Seller Information

Confirm the Seller Information and then select "Application Details" located under the Sections menu.

Next

SELLER INFORMATION

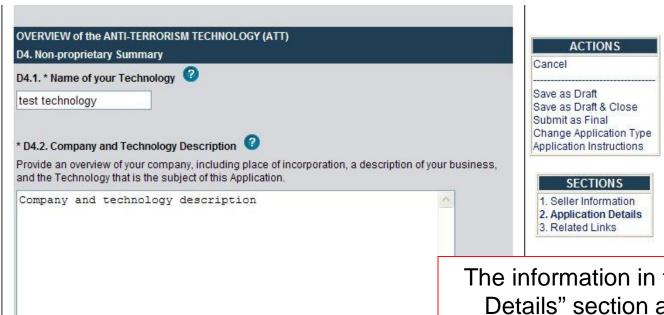
Registration Information

Applicant ID JOHNDOE Seller Name User Guide **Data Universal Numbering** 259

Note: Click here to update your Applicant information on your Application.







D4.3. * Internal Tracking Code

testTech001

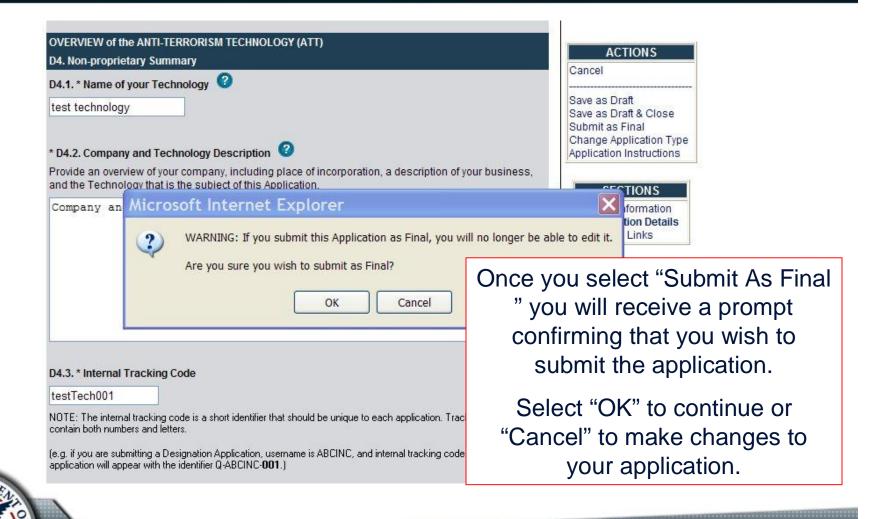
NOTE: The internal tracking code is a short identifier that should be unique to each application. Tracki contain both numbers and letters.

(e.g. if you are submitting a Designation Application, username is ABCINC, and internal tracking code 0 application will appear with the identifier Q-ABCINC-001.)

The information in the "ATT Details" section and the required attachments will carry over from the previous application. Make any necessary changes or updates and continue.









DECLARATION

Under penalty of perjury, I declare, to the best of my knowledge and belief, that all statements made and information provided in this Application and any accompanying documents are true, correct, and complete.

	ACTIONS
C	ancel
Si	ubmit

Accept/Sign	
Prepared By:	
Title (if applicable):	
Signature:	
Date:	

Before you can complete your submission you must sign and accept the online declaration.

Enter your Name and Title and select "Accept/Sign"





DECLARATION

Under penalty of perjury, I declare, to the best of my knowledge and belief, that all statements made and information provided in this Application and any accompanying documents are true, correct, and complete.

Cancel	IONS
Submit	
Submit	
Submit	

Prepared By:	John Doe
riepared by.	John Doe

Title (if applicable): CEO

Signature:

✓ (signed electronically via website)

Date: Thursday November 8, 2007

If you have completed the previous step correctly your declaration should be completely filled out and you may select "Submit"





Application ID Number changed to:



Q-JOHNDOE-TESTTECH001-2

After you have completed your Declaration this window will appear with your Application ID.

This ID will be used to track your application.

Select "OK" to return to your application.

















Creating an Application

OMB No. 1640-0001; Expires 01/31/2010

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number.

First Time Applicants:

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Create New Designation Application (full Application for QATT Designation)

<u>Create New Designation and Certification Application</u> (full Application for combined QATT Designation and GCD Certification)

<u>Create New DT&E Designation Application</u> (full Application for Developmental Testing and Evaluation Designation)

Download and review full Application Kit and instructions

** POPUP BLOCKERS **

You must disable all popup blockers you may have running in order to successfully submit an application.

Applicant Tools

Create

Application

Procurement Application

View

My Open Applications

My Closed Applications

Account Center

JOHNDOE

Edit My Account

Change My Password

Click "Change My Password"





select

"Submit" under the Actions menu

Change Password

F: - (d =	1.7.4.5	ACTIONS Cancel
Fields marked with an asteris User Account Information	k (") are required.	
User Name:	JOHNDOE	Submit
*Old Password:	*******	
*New Password:	•••••	
*Confirm New Password:	********	



DHS Password Change Successful

Your DHS SAFETY Act password has been changed. You are now being logged out of the system. You may login using your new password within a few minutes.



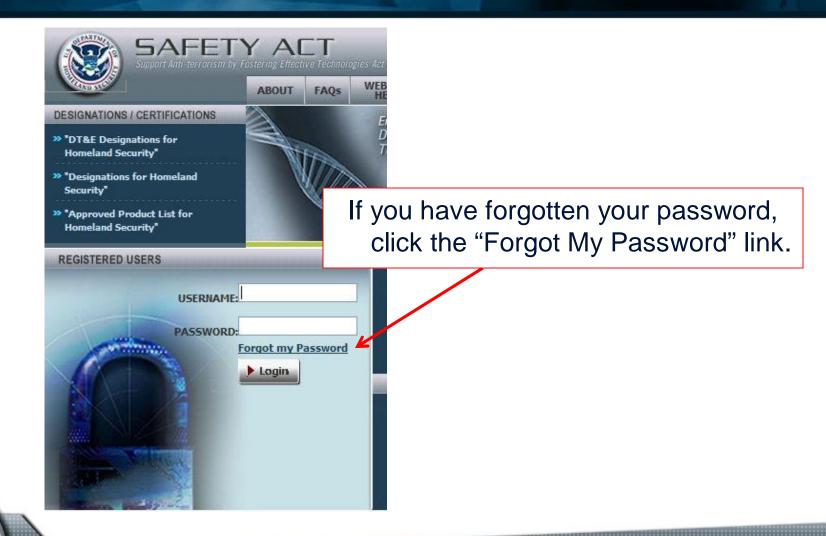
If you have successfully reset your password, you will receive this notification message.

You will then be taken back to the SAFETY Act home page to log in again.

Please allow up to five minutes for the new password to take effect.









Password Reset

Please complete the following form and your password will be reset and emailed to you.

User Account Information

User Name:

Email Address:

*If you do not have an email address, leave it blank and you will be contacted by the SAFETY Act Help Desk with your new password.



Submit

Complete this form and select "Submit." A randomly generated password will be emailed to your applicant email address.



Help Desk

If further assistance is required please contact the Help Desk

Phone: 1-866-788-9318

Email: <u>helpdesk@safetyact.gov</u>

